

JEFFERSON PARISH HUMAN SERVICES AUTHORITY
CONFERENCE ROOM
3300 W. ESPLANADE AVE., SUITE 213
METAIRIE, LOUISIANA 70002

MINUTES

TUESDAY, January 10, 2012

Authority Board Members in Attendance:

Olga Bogran	Terry Hardouin	Louise Landry
Bob Bradley	Al Majeau	Nancy Pearson
Phil Cerminaro		

Authority Board Members Absent:

Kevin Centanni	John Neal	LaCresiea Olivier
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Staff in Attendance:

Mike Teague, Executive Director
Tammy Valenti, Chief of Staff
Gay LeBlanc, Director of Community Support & Programs
Lisa English Rhoden, Director of Management Services
Teresa Jenkinson, Administrative Director

Guest in Attendance:

Quin Bates, Prospective Board Member

The meeting was called to order by Ms. Pearson at 6:00 p.m.

1. Order, Attendance, Introduction of Visitors, Adoption of Agenda.

Ms. Landry made a motion to accept the agenda as presented. Ms. Bogran seconded the motion. Passed unanimously.

2. Public Comment.

None.

3. Approval of Minutes.

Mr. Majeau made a motion to accept the minutes as presented prior to the meeting. Seconded by Mr. Cerminaro. Passed unanimously.

4. Required Approvals Agenda.

A) Monitoring Report: Financial Condition & Activities - External – Ms. Landry made a motion to accept the Financial Condition & Activities - External monitoring report as

presented prior to the meeting. Seconded by Mr. Bradley. Passed unanimously.

5. Board Generated Agenda.

A) Executive Director/Staff Update –

1) Mr. Teague stated the consolidation of East Bank facilities is moving forward. A discussion followed.

Mr. Teague attended meetings as follows:

- Submitted Grant Proposal to Baton Rouge Foundation to continue BP services to lower Jefferson - \$500,000/year for 2 years;
- Conducted Agency-Wide Meeting – Chairperson Nancy Pearson addressed to staff;
- Finalized CEA for West Bank – it will be added to the Parish Council Agenda;
- Received mid-year budget reduction of \$277,042 – currently, we are able to absorb within Administration budget;
- Submitted scenarios for FY-13 5% (\$901,062) and 10% (\$1,802,124) budget reductions;
- Meeting with Parish President Young, Mark Keiser (St. Charles) and Liz Scheer (BCM) regarding School Based Mental Health Services – Ms. Scheer will schedule a follow-up meeting with Richard Carpenter, Deputy Superintendent Jefferson Parish School System;
- Multiple meetings with Architect continue regarding East bank building;
- Received quotes for office furniture and modular furniture for East bank building;
- Held Mandatory Pre-Bid Conference – 21 contractors attended – there will be a Public Bid Opening at 3:00 p.m. on January 17, 2012;
- Attended Magellan Open Forum in Baton Rouge regarding managed care;
- Participated in a LGE Review for Alexandria Region;
- Attended State of the Parish Address by President Young and Council Chair Roberts;
- Attended MHTF Meeting;
- Attended monthly HSIC Meeting; and,
- Continue preparation work on COA Accreditation (Lisa will discuss).

2) Council on Accreditation Update - Ms. Rhoden stated Mr. Coder and Ms. Toy-lee will be the peer reviewers for JPHSA's site visit. She reported they will be working with staff beginning on Sunday, January 29, 2012 reviewing documents and records. On Monday, January 30, 2012 they will begin at 9:00 a.m. with an opening meeting to include the Executive Management Team and Board members. Ms. Rhoden said Mr. Coder will then meet with the Board and Ms. Valenti for a group meeting until 10:15 a.m. Mr. Coder and Ms. Toy-lee will continue their site visit interviewing and reviewing documents until Wednesday, February 1, 2012 at which time they will hold an exit meeting at 3:30 p.m. for the Executive Management Team and Board members. A discussion followed. Ms. Pearson thanked Ms. Rhoden for her report.

B) Policy Review.

1) IIK ENDS Focus or Grants or Contracts - The ENDS Focus or Grants or Contracts policy was reviewed with minor changes. A motion was made by Ms. Landry to approve the changes to number 2 of the policy to read "Fail to assess and consider a service provider's capability to produce and achieve appropriately targeted *and* efficient results." Seconded by Mr. Hardouin. Passed unanimously.

C) Board Linkage Update – None.

D) Recruitment – Ms. Valenti stated two Addictive Disorder (AD) positions are available, one in AD, professional and one representing parents, consumers or advocacy groups. There is also a Developmental Disabilities, professional position available.

E) Executive Director Search – Ms. Pearson gave an update, reporting the Committee held four telephone interviews on Wednesday, December 14, 2012. Of the four, one did not meet expectations, two ultimately withdrew their name for consideration and one candidate remains. Ms. Pearson stated the Committee would like to recommend at this time that the Executive Director search be re-opened. A discussion followed. A motion was made by Mr. Bradley to re-open the executive director search for 30 days. Seconded by Mr. Hardouin. After discussion, passed unanimously.

F) Executive Session – Personnel Issue. – Ms. Pearson stated the Executive Session was not needed.

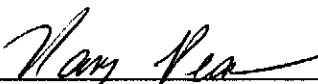
6. Announcements.

A) Board Generated Items – None.

B) Next Board meeting –The next meeting will be held on **Monday, February 6, 2012**, at the JPHSA Office at 3300 W. Esplanade Ave., Metairie, LA 70002, **6:00 p.m.**

7. Adjournment.

The Board meeting was adjourned at 6:55 p.m. by a motion made by Ms. Landry. Seconded by Mr. Cerminaro. Passed unanimously.



NANCY L. PEARSON
JPHSA Chairperson